



THE HONG KONG COLLEGE OF OTORHINOLARYNGOLOGISTS

Room 806, Hong Kong Academy of Medicine Jockey Club Building
99 Wong Chuk Hang Road, Aberdeen, Hong Kong
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Website: <http://www.hkcorl.org.hk>



Abstract Submission Guideline

The Hong Kong College of Otorhinolaryngologists is offering opportunities for **ORAL OR POSTER PRESENTATION** at the Annual Scientific Meeting on **7 November 2026, Saturday**. The **online abstract submission deadline is 20 August 2026**.



Oral Presentation for Trainee Research (for basic / higher trainees in ENT)

Poster Presentation (open for all medical or PhD students / trainees / fellows)

Please read the following guidelines carefully before submission:

- 1 The abstract must be written in ENGLISH
- 2 Do not submit multiple copies of the same abstract.
- 3 Type the text in single-line spacing using Time New Roman in 11-point size
- 4 Title should be typed in CAPITALS
- 5 The file should be in MS Word format and the file name should contain the presenting author's full name and the address of the institution where the scientific work was undertaken
- 6 Abstract content must be limited to 250 words
- 7 The content of the abstract should include:
 - i) Aim
 - ii) Methods
 - iii) Results
 - iv) Conclusion
- 8 Do not include references and keywords in the abstract. Abbreviations should be spelled out, in parenthesis, in its first use in the abstract.
- 9 Oral or Poster abstract should be submitted as either **Clinical** or **Basic Science Research**
- 10 Abstracts will be evaluated by the following criteria:
 - i) Originality
 - ii) Experimental Design /Technique
 - iii) Results / Presentation
 - iv) Scientific / Clinical Value





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 - i) The best oral presentation will be awarded the College Medal. The winner of the College Medal for Best Presentation will be awarded the HK\$10,000.00 scholarship from the Thomas Cheung Educational Fund of the Hong Kong Society of Otorhinolaryngology, Head & Neck Surgery.
 - ii) The second best oral presentation will be awarded the George Choa Prize for Outstanding Presentation (Formerly named George Choa Prize for Originality).
 - iii) The best poster presentation will be awarded the President Prize for Best Poster Presentation.
- 12 After submission, you will receive an acknowledgment of the receipt of your abstract via an email within two working days. Please contact our College Secretariat if you do not receive any notification.
- 13 The Organizing Committee will review submitted abstracts and make decisions regarding their selections for oral or poster presentation. All consortium abstract submissions must be from original research, not presented or simultaneously submitted elsewhere. An abstract which has already published as a full manuscript beyond 12 months will not be accepted.
- 14 Presenting authors will be notified of the Organizing Committee's decision by the end of September 2026.

IMPORTANT DATES

Abstract submission deadline:
20 August 2026

Notification of acceptance for presentation:
before 30 September 2026

**SUBMIT YOUR
ABSTRACT**



**Annual Scientific Meeting
And Annual Dinner**



*A Constituent College of the
Hong Kong Academy of Medicine*



香港耳鼻喉科醫學院
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Disclaimer for Abstract Submission – Annual Scientific Meeting of the Hong Kong College of Otorhinolaryngologists (Oral & Poster Presentations)

By submitting an abstract to the Annual Scientific Meeting of the Hong Kong College of Otorhinolaryngologists (the “College”), the submitting author confirms on behalf of all co-authors that:

1. Originality and Prior Publication

The work submitted has not been previously published in whole or in part, nor is it under consideration for publication elsewhere. Any prior presentation (including at other meetings) or abstract publication is fully disclosed.

2. Ethical Approval and Patient Consent

The study complies with all applicable ethical standards, including the Declaration of Helsinki. Where human subjects, patient data, or identifiable materials are involved, appropriate institutional review board (IRB) / ethics committee approval has been obtained, and informed consent (including for publication of any images) has been secured where required.

3. Conflict of Interest Disclosure

All authors have disclosed any financial or non-financial relationships that could be perceived as influencing the work. The College may request further details prior to acceptance.

4. Accuracy and Responsibility

The abstract content is accurate, and the submitting author takes full responsibility for the integrity of the data and the submission process.

5. Copyright and Licensing

Upon acceptance, the College reserves the right to publish the abstract in conference materials, the meeting website, or any related scientific publications (including both oral and poster presentation records). Copyright remains with the authors, but a non-exclusive license to disseminate the work is granted to the College.

6. Presentation Format

The abstract may be selected for either oral presentation or poster presentation at the discretion of the Scientific Programme Committee. The submitting author, upon acceptance, agrees to present the work in the assigned format and at the scheduled time.

7. Withdrawal

The submitting author may request withdrawal of the abstract in writing up to the specified deadline. After that date, accepted abstracts (whether for oral or poster presentation) may still appear in the meeting programme or proceedings at the College’s discretion.

8. Use of Generative AI or AI-Assisted Tools

Any substantive use of generative AI or AI-assisted tools in writing the abstract, preparing figures or images, analysing data, or generating study materials must be disclosed either within the abstract or in a separate statement to the Scientific Programme Committee. Use of tools limited to spelling, grammar, or reference formatting does not require disclosure.

The authors confirm that all authors are responsible for the accuracy, integrity, and originality of the work, that all AI-generated content has been critically reviewed and verified by the authors, and that no AI tool has been credited as an author or co-author. AI tools must not be used to fabricate, falsify, or inappropriately manipulate data, and identifiable or sensitive personal data must not be entered into public AI systems. The use of AI does not replace the authors’ accountability for the content.

Failure to comply with this disclaimer may result in rejection of the abstract or retraction of its acceptance.